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| TODAY’sDATE | agency Name (list agency name in box below) | Officer/Administrator completing this form(You are completing the form for your facility, not the facility you contract with) | Facility Type (CHECK ONLY ONE BOX) | |
| Click or tap to enter a date. |  | Name:  Job Title:  Email:  Phone: | Jail  Municipal Lockup | Court Holding    Law Enforcement Agency |
| **Secure** – facility has construction features designed to physically restrict the movements and activities of a person in custody (interior locking interview rooms or holding cells, fixed cuffing apparatus, or other features that prevent free egress from the building/complex).  **Nonsecure** –facility does not have fixed cuffing apparatus, interior locking doors, or secure features that prevent free egress from the building/complex. | | | | |
| Did your facility hold any persons **under the age of 17** from October 1, 2023 to September 30, 2024? (**If no, page 2 does not need to be completed**).  **YES**  **NO** | | | | |
| Does your facility maintain sight and sound separation between juveniles and adult inmates? (**Applies only to secure facilities**).  **YES**  **NO** | | | | |

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| **INSTRUCTIONS**   * Please enter information on page 2 for **anyone under the age of 17** detained or confined in a secure setting from **October 1, 2023 to September 30, 2024**. * Youth placed in rooms/areas with interior locks or fixed cuffing apparatus are detained or confined and need to be reported on page 2 even if door locks or cuffing apparatus were not used. * Youth held only for release to parent/guardian or social services/child welfare do not need to be reported. * If a nonsecure area is not available, youth processed within a secure booking area and immediately moved to a nonsecure area/released/transported do not need to be reported. * Please attach additional sheets if necessary. For questions and to return completed forms please email: [compliancesurvey@doj.state.wi.us](mailto:compliancesurvey@doj.state.wi.us). |

| **case IDENTIFIER** | **DOb** | **Date and Time Entered Secure area** | **Date and time released from secure area** | **Most Serious charge/Statute** | **Released to** | **DOJ Internal use only** |
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| **DOJ USE ONLY - Compliance Manager Name** | | | | **Date of Review** | |
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| Under 17 Year Olds Held: | | Total Violations: | | | NOTES: |
| DSO: | JR: | S & S: | 223(a)(11)(B): | |